

Stocks and shares ISA to M&S Cash ISA transfer form

ISSUE 56

Source code

24/25

Part A – ensure you also fill in Part B

If completing by hand, use black ink, BLOCK CAPITALS and initial any alterations.

For more detail on how we will use your personal information, please see our Privacy Notice at marksandspencer.com/bankprivacynotice.

You must provide all personal information. Any incomplete or incorrect information on the form will cause a delay and we may have to return the form to you. Please call 0808 002 2222 if you need any help.

PLEASE NOTE THIS IS NOT AN APPLICATION FORM. PLEASE COMPLETE SEPARATE FORMS FOR EACH ACCOUNT TO BE TRANSFERRED.

1. Personal details			
If you are an existing M&S savings and investments customer, please enter your client reference number <input type="text"/>			
Title	<input type="text"/>	Forename	<input type="text"/>
Middle name(s)	<input type="text"/>	Surname	<input type="text"/>
Gender	<input type="checkbox"/> Male <input type="checkbox"/> Female	Date of birth	<input type="text" value="DD-MM-YYYY"/>
Do you have a National Insurance (NI) number?	<input type="checkbox"/> Yes <input type="checkbox"/> No	If yes, you must enter it here	<input type="text" value=""/>
If you have a temporary NI number please tick the 'no' box above. You should be able to find your NI number on a payslip, form P45 or P60, a letter from HM Revenue & Customs, a letter from the Department for Work and Pensions, or your pension order book.			
2. Contact details			
Current permanent residential address			
Please note, in most circumstances, we are unable to accept c/o or PO box addresses. <input type="text"/>			
<input type="text"/>		Postcode	<input type="text"/>
Telephone/email			
We may need to contact you in the future about your account or if we have any questions regarding your application form. Please provide at least one telephone number.			
Home tel number	<input type="text"/>	Work tel number	<input type="text"/>
Mobile tel number	<input type="text"/>	Email address	<input type="text"/>
3. Information about the stocks and shares ISA you want to transfer			
Name of existing ISA provider	<input type="text"/>		
Address of existing ISA provider	<input type="text"/>		
<input type="text"/>	Postcode	<input type="text"/>	
ISA number/reference	<input type="text" value=""/>		
Please note			
As well as being subject to the terms and conditions of the cash ISA receiving the transfer proceeds, the transfer will be undertaken subject to the terms and conditions applying to your stocks and shares ISA. For example:			
<ul style="list-style-type: none"> Some stocks and shares ISA products do not allow only part of an ISA to be transferred, or may place conditions on how such a transfer is undertaken, eg when deciding which investments are sold to facilitate the transfer. Your existing ISA provider may need you to give them specific information before the transfer can go ahead. There may be outstanding fees to pay before the transfer goes ahead. 			
If you are not sure what conditions apply, please check with your existing stocks and shares ISA provider before completing this form.			
Q1	Do you want to transfer all or part of your ISA?	<input type="checkbox"/> All	<input type="checkbox"/> Part
If you answered 'All' to Q1 this will result in all investments currently held being sold. The sale proceeds, together with any uninvested cash currently held in the ISA, will be transferred to your new ISA provider in their entirety.			
Q2	Have you subscribed to this stocks and shares ISA in the current tax year?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
If you answered 'All' to Q1, please go directly to the Transfer authority section below. If you answered 'Part' to Q1, please answer questions 3-5 below.			
Partial transfers			
Q3	If you answered 'Yes' to Q2, do you want to transfer your current tax year ISA subscription (this would involve selling any investments made with the subscription from the current tax year)?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Please note that the amount in your account representing current tax year subscriptions can only be transferred in whole and not in part.			
Q4	If you only want to transfer your subscriptions from the current tax year, please tick here	<input type="checkbox"/>	
or		<input type="checkbox"/>	
If you only want to transfer all of your subscriptions from previous tax years, please tick here		<input type="checkbox"/>	
or		<input type="checkbox"/>	
If you only want to transfer some of your subscriptions from previous tax years (as well as investments relating to current year subscriptions if you answered 'Yes' to Q3), tick here and provide sale instructions by answering Q5.		<input type="checkbox"/>	

PLEASE COMPLETE THE REST OF THE FORM OVERLEAF

Q5a Stocks, shares and/or funds that you wish to sell

Please check your selection is allowed by your existing stocks and shares ISA provider before submitting the form. Please note that you may be contacted by your existing ISA provider to agree what to sell.

Please use the box below to give instructions to your current stocks and shares ISA provider with regard to what specific value or tax year(s) should be transferred and/or what investments should be realised to meet the transfer.

If needed, please list all investments that you hold with the above ISA provider that you wish to sell and transfer the proceeds to your new cash ISA with Marks & Spencer Financial Services plc. Alternatively, you may provide this information by supplying a separate list, eg by annotating a valuation statement from your provider.

Description of investment	Investment indicator eg ISIN, Sedol, Cuip etc (if known)	Number or value of stocks, shares or units or specify 'all' to sell the entire holding

Q5b Uninvested cash to be transferred

Please say how much of your uninvested cash balance in your stocks and shares ISA you want to transfer

Or, if you want to transfer all of your uninvested cash balance, tick here

£ , ,

4. Transfer authority

I authorise my existing ISA provider as specified above to sell investments and transfer the ISA in cash (account number above) to Marks & Spencer Financial Services plc.

I authorise my existing ISA provider to provide Marks & Spencer Financial Services plc with required information and to accept any instruction relating to the existing stocks and shares ISA being transferred.

Where I must give notice to close or transfer part of the existing ISA, or the existing ISA contains an investment which is designed and intended to be held for full term and has yet to reach redemption, I instruct my existing ISA provider to either: (tick the appropriate box)

1 wait for the full notice period to end, or wait until redemption (whichever is relevant) before going ahead with this transfer;

OR

2 depending on the terms and conditions, carry out the transfer as soon as possible – I will accept any consequential loss of income, capital or charges that may be applied.

Signature

Date

PLEASE ENSURE YOU NOW COMPLETE PART B WHICH IS THE NEXT SHEET WITHIN THIS PACK

FOR OFFICE USE ONLY

Transfer acceptance (your new ISA provider fills this in)

We, Marks & Spencer Financial Services plc, are willing to accept this ISA transfer in line with the customer’s instructions above, as long as the following conditions are met.

- The transfer proceeds are made up of cash deposits only.
- We must receive all the transfer proceeds no later than: / /
- Where the customer has shown above that they want to transfer subscriptions from the current tax year, these must not be more than: £ , .

Residual income

- We must receive all residual income payments no later than: / / Any residual income payments after this date must be paid away to the customer.
- We do not accept residual payments if they are below: £ , . These funds should be paid away to the customer.

Cheques should be made payable to M&S Bank.

For the purposes of the transfer of the ISA wrapper under the ISA regulations, the date shown below will be the effective transfer date.

Date / /

Name of new ISA provider:

Stocks and shares ISA to M&S Cash ISA transfer form

ISSUE 56

Source code

24/25

Part B – ensure you also fill in Part A

You must provide all personal information. Any incomplete or incorrect information on the form will cause a delay and we may have to return the form to you. Please call 0808 002 2222 if you need any help.

1. Personal details			
Please refer to the application guide enclosed for further information.			
If you are an existing M&S savings and investments customer, please enter your client reference number <input type="text"/>			
Forename	<input type="text"/>	Middle name(s)	<input type="text"/>
		Surname	<input type="text"/>
Are you now or have you ever been known by any other name(s)? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, please specify the full names below			
<input type="text"/>			
Country of birth	<input type="text"/>	Country of permanent residence	<input type="text"/>
2. Current and previous address details			
Current permanent residential address			
Please note, in most circumstances, we are unable to accept c/o or PO box addresses. <input type="text"/>			
<input type="text"/>			
<input type="text"/>	Postcode	<input type="text"/>	
Country	<input type="text"/>	How long have you lived there?	<input type="text"/> years <input type="text"/> months
Previous address			
If you've been at your current permanent residential address less than three years, please supply all other addresses you have lived at during this period. If you need additional space, please use a blank piece of paper.			
<input type="text"/>			
<input type="text"/>	Postcode	<input type="text"/>	
Country	<input type="text"/>	How long did you live there?	<input type="text"/> years <input type="text"/> months
3. Nationality and tax residency			
Nationality/citizenship (1)	<input type="text"/>		
You may be a national or citizen of a country if it has issued you with a passport, or if you have the right to vote in its national elections for example. If you hold more than one nationality/citizenship, please include these below (you can include up to three).			
Nationality/citizenship (2)	<input type="text"/>	Nationality/citizenship (3)	<input type="text"/>
In which country/countries are you resident for tax purposes? This is the country/countries in which you are liable to pay Income and/or Capital Gains Tax (if you're resident for tax purposes in more than one country, please also provide these – you can include up to three). If you are resident for tax purposes in the same countries to which you have already confirmed your nationality/citizenship, we still need you to confirm this below.			
(1)	<input type="text"/>	(2)	<input type="text"/>
		(3)	<input type="text"/>
4. Current income details			
Employment status			
<input type="checkbox"/> Employed full time	<input type="checkbox"/> Employed part time	<input type="checkbox"/> Self-employed	<input type="checkbox"/> Retired/receiving pension
<input type="checkbox"/> At home	<input type="checkbox"/> Unemployed	<input type="checkbox"/> Receiving disability benefit	
			<input type="checkbox"/> Student
What is your gross annual income?			<input type="text"/>
This is your annual income from all sources before tax or any other deductions (eg salary if you are employed part or full time, annual earnings from business if you are self-employed or a business owner).			
Employment details – Please refer to the application guide enclosed for further information.			
Employment role	<input type="checkbox"/> Business owner	<input type="checkbox"/> Key controller	<input type="checkbox"/> Sole trader
<input type="checkbox"/> Employee			
If you are employed full or part time/self-employed please complete:			
Employer's/business name	<input type="text"/>		
Employer's/business address	<input type="text"/>		
Industry type			
<input type="checkbox"/> Agriculture, forestry & fishing	<input type="checkbox"/> Banking	<input type="checkbox"/> Chemicals & allied	<input type="checkbox"/> Computers & telecommunications
<input type="checkbox"/> Construction	<input type="checkbox"/> Distribution	<input type="checkbox"/> Estate agents & insurance brokers	<input type="checkbox"/> Foods, drink & tobacco
<input type="checkbox"/> Metal manufacturing	<input type="checkbox"/> Mining & quarrying	<input type="checkbox"/> Other manufacturing	<input type="checkbox"/> Professional & scientific
<input type="checkbox"/> Public sector, transport & communication	<input type="checkbox"/> Public services	<input type="checkbox"/> Social services	<input type="checkbox"/> Vehicle manufacturing
Other (specify)	<input type="text"/>	Occupation	<input type="text"/>

PLEASE COMPLETE THE REST OF THE FORM OVERLEAF

5. Savings options

Please read the **four savings options** below and indicate the percentage of the amount transferred you want deposited in each option. The total must come to 100%. **If you do not complete the 'savings options' section, we will automatically select option 1 on your behalf.**

I wish to deposit the amount transferred as follows:

i) Variable rate option (Advantage)

Interest will be automatically credited to the variable rate cash ISA option annually.

Option 1 Variable rate cash ISA option %

ii) Fixed rate option – ISSUE 56

Interest will be automatically credited to your savings option annually and retained within your cash ISA unless you tick the boxes below to indicate that you want interest to be paid direct to your nominated bank or building society account.

Option 2 Fixed rate option for 1 year % **Minimum £500 transfer** Interest to be paid out

Option 3 Fixed rate option for 2 years % **Minimum £500 transfer** Interest to be paid out

Option 4 Fixed rate option for 3 years % **Minimum £500 transfer** Interest to be paid out

To have your maturity proceeds sent directly to your bank/building society account at the end of your chosen term, please ensure you complete section 6 of this form.

6. Bank details

Complete this section so that amounts withdrawn from your account in the future, your maturity proceeds and your interest, if you have opted to have interest payments on the Fixed Rate Savings option paid out, can be paid direct to your bank/building society account. **Please refer to the enclosed booklet for important information regarding account verification.**

Name of account holder(s)

Branch sort code -- Account number

Building society roll number Bank/building society name

Address Postcode

7. Declaration

I apply to transfer to a M&S cash ISA. I declare that:

- I am 18 years of age or over
- I agree to the M&S cash ISA Terms and Conditions, a copy of which I have received

I authorise Marks & Spencer Financial Services plc:

- to hold my cash subscriptions, and any interest earned on those subscriptions
- to make on my behalf any claims to relief from tax in respect of ISA investments.

I have received the Key Features document and a copy of the Financial Services Compensation Scheme (FSCS) Information Sheet and Exclusions List.

I declare that this application form has been completed to the best of my knowledge and belief and I will notify M&S Bank without delay of any changes in my circumstances affecting any of the information in this application. Bank records will be updated from the information provided, where appropriate.

Please note that if you have selected the Fixed Rate Savings option and we receive the transfer amount in a number of instalments from your existing ISA manager, we will initially deposit each transferred amount into the variable rate cash ISA option. Following receipt of the final instalment we will combine all funds received, and interest accrued whilst deposits have been held in the variable rate option, and switch them into the fixed rate option. Any residual income payments that arrive after the final transfer instalment will be deposited into the variable rate option and will not be automatically switched into the fixed rate option.

8. Data policy

IMPORTANT – USE OF YOUR INFORMATION

To comply with our regulatory obligations, we need to collect certain personal information from you, including how you will fund your account, and conduct various checks on applications and transactions. Your name and address may be checked with a credit reference agency to verify your identity, and for crime prevention measures, using information from the voters roll and other public sources. If we are unable to confirm your details we will write to you to request verification prior to accepting and completing your application.

"HSBC Group" means HSBC Holdings plc, and/or any of its affiliates, subsidiaries, associated entities and any of their branches and offices.

You have a right to know how we will use your personal information. It is important that you read the information below and the M&S Bank Privacy Notice. We, other members of the HSBC Group, members of the Marks and Spencer Group and other organisations approved by Marks and Spencer plc may share information about you to enable each of us to keep you informed about special offers, products and services available from the HSBC Group, the Marks and Spencer Group and selected third parties by post, telephone, email, mobile text and picture messaging.

If you **want us** to contact you about such special offers, products and services please tick the box.

9. Signature

This application form and the M&S cash ISA Terms and Conditions comprise the agreement between us. By signing this application, you understand that we will use your personal information as set out in our Privacy Notice. Please see our Privacy Notice at marksandspencer.com/bankprivacynotice.

Signature Date

PLEASE ENSURE YOU HAVE COMPLETED BOTH PARTS A AND B OR WE WILL BE UNABLE TO PROCESS YOUR TRANSFER

PLEASE DO NOT SEND THIS FORM TO YOUR EXISTING ISA PROVIDER. PLEASE RETURN IT INSTEAD TO M&S SAVINGS AND INVESTMENTS, PO BOX 329, WYMONDHAM, NR18 8GY